

Implementation Guidelines for “Foreign Language Instruction” Credit Program, Wenzao Ursuline University of Languages

Applicable after the first semester of the academic year of 2015

Approved at the Academic Affairs Committee on January 6, 2015

- I. Program name: “Foreign Language Instruction” Credit Program
- II. Planning department: Department of Foreign Language Instruction and Graduate Institute of Foreign Language Education and Cultural Industries
- III. Program coordinator: Department of Foreign Language Instruction and Graduate Institute of Foreign Language Education and Cultural Industries

IV. Program objectives:

Following Taiwan’s recent trend towards internationalization, the demand for English talents and those of other foreign languages have also increased. Taiwan urgently needs to cultivate professionals with outstanding language abilities. To increase the overall number of people with good language ability, Taiwan will need to effectively improve the teaching quality of foreign language instruction and ensure that more professionals with outstanding language ability can teach basic language skills. This credit program is designed for students who do not major in foreign language instruction but who wish to work as foreign language instructors in the future. It helps students in acquiring the professional knowledge and skills to teach foreign language and ensure that they can develop a second specialty for future employment.

- V. Qualifications for application: Sophomore students of the four-year college program (or above), junior students of the two-year college program (or above) and graduate students can apply before the end of the first semester of their last academic year (excluding students who delay graduation). Students who acquire all the required credits and meet all relevant requirements will be granted the program certificate.
- VI. Application and evaluation procedures:
 - (I) Applicants should complete the application form to be signed by the chairperson (or dean) of their department (or graduate school). They should then submit the application form to the Department of Foreign Language Instruction.
 - (II) Information required: Applicants should submit application forms and Chinese transcript of records issued by the Registration Section.

- (III) Due dates: The due dates will be announced at the beginning of the semester according to the university calendar.
 - (IV) Announcement of results: Upon evaluation and approval, the list of students who can join the program will be announced on the website of the Department of Foreign Language Instruction and Graduate Institute of Foreign Language Education and Cultural Industries and the homepage on the university website.
- VII. Credits: The required number of credits and relevant regulations shall be stipulated by the program center and the minimum number of credits should be 20. For students who take the credit program, at least one-half of credits taken should not be one of the following:
- (I) courses offered in the student's own major (excluding cross-disciplinary courses stipulated by the department or graduate school)
 - (II) courses offered in the student's own double major
 - (III) courses offered in the student's own minor
- VIII. Regulations for the issue of program certificate:
- (I) Application deadline:
 1. Students who meet the requirements of the program should submit their application to the Department of Foreign Language Instruction one month before graduation.
 2. Students from the College of European and Asian Languages who take the cross-disciplinary "Foreign Language Instruction" module should submit their application and relevant documents to their departments one month before graduation. The certificate of the credit program will be issued after the Department of Foreign Language Instruction receives the required documents and passes the qualification review.
 3. one month before graduation for approval and to receive the certificate of the credit program.
 - (II) Information required: Applicants should submit one copy of the Chinese transcript of records issued by the Registration Section.
- IX. Point of contact: Assistant of Department of Foreign Language Instruction and Graduate Institute of Foreign Language Education and Cultural Industries (extension number 5202 and 5203)
- X. List of credits and courses of the program

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Category	Course name	Number of credits	Class hours
Required / elective courses	Approaches to Language Teaching and Learning	6	6
	Second Language Acquisition	4	4
	Curriculum Development and Language Education	6	6
	Assessment of Teaching and Learning	4	4
Total		20	20
Elective courses	Integrating Language Skills	3	3
	Teaching Material Design in Language Instruction	3	3
	Rhymes in Language Education	2	2
	Instructional Multimedia Design	3	3