

【選課公告】113學年度第一學期 日間部新生選課注意事項

※須依當學年度入學之[科目學分表](#)修習所規定之學分及畢業條件，[科目學分表](#)可於教務處課務組網頁下載。

※學年課必須修習上下學期且及格，始得列入畢業學分數。

※選修時程皆公告於[本校行事曆](#)。

※全校課程可於校務資訊系統查詢【校務資訊系統→查詢→開課一覽表】。

※棄修科目僅可申請二門課，請慎選課程。

※選課人數不足開班人數下限 20 人即關課，請踴躍上網選課。

一、選課時程

日期	作業內容	相關說明
8月26日(星期一) 至 8月28日(星期三)	初選	1. 8月26日(星期一)上午9:00開放選課系統，8月28日(星期三)中午12:00關閉選課系統。 2. 上網選課步驟： ①文藻網站 ②資訊服務入口網 ③校務資訊系統 ④選課資訊系統 ⑤選課作業區，選課系統即時顯示該科目已登錄人數，但僅供參考。 3. <u>此階段所登錄之科目尚未經過電腦篩選。</u>
8月29日(星期一) 至 9月3日(星期二)	初選篩選	此階段由電腦依各項條件篩選(如上限人數、先修科目規定、限修年級規定...等)，超過上限人數之科目將由電腦直接以亂數抽籤，剔除多餘人數。
9月5日(星期四)	公佈初選結果	9月5日(星期四)下午5:00前公告初選結果，可上選課系統查詢。
9月9日(星期一) 至 9月16日(星期一)	全校加退選	1. 此階段採取 <u>先到先選</u> 的方式，即登入選課系統，點選加退選科目後，以傳送成功之先後順序來決定。 2. 額滿的科目，除非有人退選，否則不得加選；達開課人數下限的科目，除非有人加選，否則不得退選；保留科目在加退選階段可自由上網加選或退選。

二、選課資料：

選課相關資料請詳閱『選課專區』；請按所屬年級查看選課資料，選課資料內含以下資料：

(一)選課注意事項：可看到該學年年級選課日程及法規等相關資料。

(二)開課一覽表：可看到該學制所有選課資料。

(三)通識課程選課一覽表：(二技及研究所學生無此附件)

日四技一年級(113學年度入學者)：

請務必於選課時間至選課系統點選「通識興趣選項」即可填寫選項志願(第一志願填 1、第二志願填 2、第三志願填 3，以此類推)。

系別	時段	通識類群	備註
法國語文系、國際事務系、數位內容應用與管理系	(一) 8-9	社會與法政 自然與美學	1.採選填志願方式選課。 2.填寫不完整或是無上網填寫者，皆

應用華語文系、翻譯系、 東南亞學系	(二) 6-7	科普與科學	由電腦亂數安排選項，不得異議。
德國語文系、日本語文系	(五) 6-7		
英國語文系	(一) 8-9	世界文明史 邏輯思辨	已有 1 門核心課程，無須選通識課程。
西班牙語文系、外語教學系	(二) 6-7		
傳播藝術系、國際企業管理系	(五) 6-7		

(四)體育課程選課一覽表：(二技及研究所學生無此附件)

日四技一年級(113學年度入學者)：

請務必於選課時間至選課系統點選「體育選項」即可填寫選項志願(第一志願填1、第二志願填2、第三志願填3，以此類推)。

系別	時段	課程名稱	備註
德國語文系、西班牙語文系、 日本語文系、傳播藝術系	(一) 3-4	桌球、瑜珈、羽球、 排球、籃球	1.採選填志願方式選課。 2.填寫不完整或是無上網 填寫者，皆由電腦亂數安 排選項，不得異議。
英國語文系、法國語文系、 國際事務系、 數位內容應用與管理系	(三) 6-7	游泳、羽球、瑜珈、 網球、籃球	
應用華語文系、翻譯系 東南亞學系、外語教學系、 國際企業管理系	(五) 8-9	籃球、網球、太極拳、 羽球、桌球	

三、必修課時間表：

若須查詢班上必修課時間，請至「校務資訊系統」查詢「班級課表」，因初選後師資及教室安排的因素，必修時間可能會有些許調整，初選期間之必修課時間皆屬暫定，請各位於開學前一天務必再上網查詢，以取得最新之上課時間及地點。

四、課程綱要：

如須查詢授課內容，可至校務資訊系統→查詢→教務資訊查詢→教學綱要查詢。

◎各項選課相關法規，請參閱【教務處→相關法規→課務組】

ANNOUNCEMENT FOR COURSE SELECTION

Fall 2024 Semester (Day Division)

※ Students must complete the required credits and graduation requirements according to the [Course and Credits](#) for the current academic year of enrollment.

※ Academic courses must be taken and passed in both semesters to be included in the graduation credit.

※ **Only two subjects can be dropped. Please select courses carefully.**

※ If the 4-year college programs courses (English-Taught Business Management Program, Digital Communication Program, Chinese Language Teaching Program, etc.) are taken by non-program students, all the credits gained will be considered as general electives.

※ All curriculums can be inquired on Information System. (Instruction: Information Service→ Information System→ Inquiry module→ Course Catalog)

※ **Please be sure to select courses online. If the number of participants is insufficient, the class will be closed.**

1. Course Selection Time

Date	Items	Instructions
August 26, 2024~August 28, 2024 (From Monday to Wednesday)	Course Selection	1. Course Selection System will be active w.e.f. Monday, August 26, 2024, 09:00 am. to Wednesday, August 28, 2024, 12 pm. 2. Course Selection Steps: ① Website ② Information Service ③ Information System ④ Course Selection Operation System ⑤ Course Selection Section. The system can display the number of registered students for the subjects in real time, but the numbers are for reference only. 3. The electives registered at this stage have not yet been computer screened (which means you haven't selected courses successfully)
September 5, 2024 (Thursday)	Result of Course Selection	1. Please log in to the information system to check the personal class table. 2. Please do recheck the result of the course selection online. If there is any question, please contact Curriculum Section.
September 9, 2024~September 16, 2024 (From Monday to Monday)	Online course adding/dropping for the whole school	1. In this stage, the selection will be conducted in order . Students will have to log in to the information system, click the subjects of their selections, and whoever submits their selections successfully first get the place. 2. For the courses that are full, they will be unavailable for selection unless someone who have selected them successfully gives up their place; <u>for the courses that have the minimum required selections to be open, they will not be available for dropping unless some more students select the course</u> ; for the rest of the courses, they are available for selecting and dropping._ 3. For the selection in this stage, please make sure that the number of credits you have taken is in accordance with the regulations. Before dropping a course, please consider that you may not be able to select other courses due to lack of vacancy of the courses. If you are unable to take a class due to the above situation, you will have to be responsible for the consequences. If you do not have enough credits for graduation, <u>please select another course that has been opened before the end of the course adding/dropping period.</u>

2. General education courses are selected through optional filling. Please go to the course selection system and click "General Education Options" to enter the general education course option filling screen. You must fill in your preferences for all the general courses that appear (fill in 1 for your first choice, fill in 2 for your second choice, fill in 3 for your third choice, and so on). You must fill in your preference for each general education option, and you are indispensable. If the form is incomplete or does not have access to the Internet, the computer will randomly arrange the options and no objection will be allowed.

※Freshman

Department	Period	Group
Dept. of English	Mon. 8-9	World Civilization History Logical Speculation
Dept. of Spanish, Dept. of Foreign Language Instruction	Tue. 6-7	
Dept. of Communication Arts, Dept. of International Business Administration	Fri. 6-7	
Dept. of French, Dept. of International Affairs, Dept. of Digital Content Application and Management	Mon. 8-9	Society, Law, and Politics
Dept. of Applied Chinese, Dept. of Translation and Interpreting, Dept. of Southeast Asian Studies	Tue. 6-7	Nature and Aesthetics Science and Popular Scientific Education
Dept. of German, Dept. of Japanese	Fri. 6-7	

3. Physical education courses are selected through optional filling. Please go to the course selection system and click "Physical Options" to enter the physical education course option filling screen. You must fill in your preferences for all the physical courses that appear (fill in 1 for your first choice, fill in 2 for your second choice, fill in 3 for your third choice, and so on). You must fill in your preference for each physical education option, and you are indispensable. If the form is incomplete or does not have access to the Internet, the computer will randomly arrange the options and no objection will be allowed.

※Freshman

Department	Period	Group
Dept. of German, Dept. of Spanish, Dept. of Japanese, Dept. of Communication Arts	Mon. 3-4	Table Tennis, Yoga, Badminton, Volleyball, Basketball
Dept. of English, Dept. of French, Dept. of Digital Content Application and Management, Dept. of International Affairs	Wed. 6-7	Swimming, Badminton, Yoga, Tennis, Basketball
Dept. of Applied Chinese, Dept. of Foreign Language Instruction, Dept. of Translation and Interpreting, Dept. of International Business Administration, Dept. of Southeast Asian Studies	Fri. 8-9	Basketball, Tennis, Taichi, Badminton, Table tennis

◎If you see the related information about the course selection outside of the school website, please visit the website of Curriculum Section to double check the information to avoid failing to select courses.

◎Related Regulations for course selection can be referred on the website on **【Office of Academic Affairs → Curriculum Section→ Regulations】**